# PSV Driver’s daily walkthrough checklist and defect report

<table>
<thead>
<tr>
<th>Driver’s name</th>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Vehicle</td>
<td>Odometer reading</td>
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## External
- Bodywork
- Mudguards
- Leaks
- Chassis
- Suspension
- Doors
- Emergency exit markings
- Fuel filler cap
- Reflectors
- Tyres

## Engine compartment
- Oils
- Coolant
- Brake fluid
- Windscreen washer fluid
- Battery security

## Interior
- Emergency equipment
- First aid kit
- Steps
- Grab rails
- Fire extinguisher
- Emergency exit - unlock
- Floor
- Seats
- Seat belts
- Parcel racks
- Driver’s position
- Seat
- Glass
- Mirrors

## Defects

<table>
<thead>
<tr>
<th>Defects</th>
<th>How rectified &amp; by whom (signature)</th>
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Report signed off by driver